

Software Technology Parks of India – Gurugram

(Change of Name of STP/EHTP units):

| Sl. No. | Description of items to be checked | Status | | Remarks | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---------|--|---------------------------------------|----------------------------|---|--------|--|--|--|--|--|------|--|--|--|--|--|---------|--|--|--|--|--|--------|--|--|--|--|--|------|--|--|--|--|--|---------|--|--|--|--|--|
| | | If Yes (Pl. put a tick mark) | If No (Give Remarks) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | Copy of undertaking/resolution (both from old and new organisation) that all assets and liabilities are taken over by the organisation under the new name.(In case of transfer of units) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | Copy of certificate from Registrar of Companies ratifying the change only in case of Pvt./Public Ltd. Co. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. | Copy of Memorandum and Articles of Association.(In case unit has become from Prop./Partnership to Pvt./Public Ltd. Co.) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. | In case of proprietary firm/partnership firm, a declaration/resolution conveying the following effects: Dissolution of the existing firm (if applicable) Transfer of existing business including the assets and liabilities (including export obligation) of the existing STP unit to the unit under the new unit. | | | <div>Unit - 1</div> <table border="1"> <tr><td>Import</td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>CT-3</td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>Exports</td><td></td><td></td><td></td><td></td><td></td></tr> </table> <div>Unit - 2</div> <table border="1"> <tr><td>Import</td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>CT-3</td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>Exports</td><td></td><td></td><td></td><td></td><td></td></tr> </table> | Import | | | | | | CT-3 | | | | | | Exports | | | | | | Import | | | | | | CT-3 | | | | | | Exports | | | | | |
| Import | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CT-3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Exports | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Import | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CT-3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Exports | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. | Whether the New Company is promoted by the original applicant of the STP/EHTP unit | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6. | Whether the reason justifying the change of name has been given. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. | Name of the authorised person for submission of reports/ declaration/ applications for clearance, etc. to the STPI | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. | Whether MPR submitted | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9. | Whether APR submitted | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10. | Whether dues are cleared | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11 | Whether unit is custom bonded. Then, give details viz. Lic. No. and date | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12 | Lop validity with details of both units (incase of merger) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13 | Agreement signed between both units (incase of merger) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14 | Agreement on Stamp paper between two companies for whom will take the liability and meet E.O. after merger | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15 | Green card of both units in original with details | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |