



Software Technology Parks of India

Centre: Jaipur

Services Offered

Statutory Services - STPI provides Single Window Clearance to Software exporters. STP-Scheme provides these units with lucrative incentives making it a phenomenal success.

Datacom Services - Soft Net Services, SoftLink and Other Services - like Web Hosting, FTP Facility, Value Added Services, Last Mile Connectivity, and Consultancy.

Incubation Facilities - STPI pioneered the concept of Business Incubators in the country. Our Plug n Play Offices are targeted at SME who need startup assistance. These Incubation facilities offer excellent facilities at very attractive rates.



Incubation Details

| Sl. No. | Floor | Room Number | Type of Incubation Facility | No of P&P Seats/ | Status |
|---------------------------|-----------------|-----------------|--------------------------------------|--|-------------------|
| 1. | Ground | 1 | PnP – Work Station | 9 PnP Seats | Coming soon |
| 2. | First | 1 | | 22 PnP Seats + 1 PnP – Manager Seat | |
| | | 2 | | 15 PnP Seats + 1 PnP – Manager Seat | |
| | | 3 | | 10 PnP Seats + 1 PnP – Manager Seat | |
| | | 4 | | 6 PnP Seats + 1 PnP – Manager Seat | |
| | | 5 | | 6 PnP Seats + 1 PnP – Manager Seat | |
| | | 6 | | 12 PnP Seats + 1 PnP – Manager Seat | |
| 3. | Second | 1 | Raw Space Raw Space (in Sq Ft) | 231 | Coming soon |
| | | 2 | | 222 | |
| | | 3 | | 444 | |
| | | 4 | | 261 | |
| | | 5 | | 346 | |
| | | 6 | | 281 | |
| | | 7 | | 299 | |
| 4. | Third | 1 | | 231 | |
| | | 2 | | 223 | |
| | | 3 | | 444 | |
| | | 4 | | 261 | |
| | | 5 | 230 | | |
| | | 6 | 218 | | |
| | | 7 | 376 | | |
| | | 8 | 338 | | |
| | | 9 | 346 | | |
| | | 10 | 281 | | |
| | | 11 | 299 | | |
| Jaipur- Existing Building | | Furnished Space | | 10 PnP Seats | 08 Seats Occupied |
| 5. | Conference Hall | | | 10 Seats | Existing Building |
| | | | | 20 Seats | Upcoming building |





Tariff for Incubation

Table A: Jaipur (for existing and upcoming building)

| Sr. No. | Type of Incubation Facility | Monthly Tariff (Rs) | | | Remarks |
|---------|-----------------------------|--|------------------|------------------|--|
| | | Base | Maintenance | Total | |
| 1. | PnP Seat (Work Station) | 3000/- per seat | 900/- per seat | 3900/- per seat | Inclusive all without bandwidth charges & PC/Laptop. |
| 2. | PnP Manager Seat | 4230/- per seat | 1270/- per seat | 5500/- per seat | |
| 3. | Furnished Space | 50/- per sq ft | 15/- per sq. ft. | 65/- per sq. ft. | DG 500 Per KVA/ Month UPS 500 Per KVA/Month Running Charges (Raw/ Backup/ UPS) as per actual usage recorded in sub meter |
| 4. | Raw Space | 27/- per sq ft | 8/- per sq. ft | 35/- per sq. ft. | DG 500 Per KVA/ Month UPS 500 Per KVA/Month Running Charges (Raw/ Backup/ UPS) as per actual usage recorded in sub meter |
| 5. | Conference Room (10 Seats) | 200/ per Hrs. Rs.1200 for Full Day (08 Hrs.) | | | ACs, Power Backup and 42" LED Television (Without Laptop/PC) |
| 6. | Conference Room (20 Seats) | 400/- per Hrs. 2400 for Full Day (08 Hrs.) | | | ACs, Power Backup and 42" LED Television (Without Laptop/PC) |

Security Deposit Details:-

| Sl. No. | Description |
|---------|---|
| 1. | Security Deposit for semi-furnished Raw Incubation Space: Equivalent to three months' rent of the office space. |
| 2. | Security Deposit for Power back up: Equivalent to one months' Fixed Back-Up Charges. |

Note:-

- ❖ One-month advance rent has to be deposited along with three months' rent as security deposit.
- ❖ Running power charges would be charged as per actual recorded in the sub meter.
- ❖ Units used for DG will be calculated in proportion with the total DG running hours in a month against total hours of that month.
- ❖ All the fixed charges and rentals would be charged in starting of month as advance.
- ❖ The variable charges would be billed in the end of the month.
- ❖ Bandwidth charges would be extra as per tariff.
- ❖ GST would be extra as applicable.



General Terms & Conditions (for PNP/Raw space)

1. Contract Period Duration: 11 months
2. Lock-In Period: 06 Months
3. Payment Terms: One Month advance cheque / DD and subsequent advance monthly payment before 7th of each calendar month.
4. Termination: One Month advance notice period
5. Extension: Two Months advance request

Benefits / Discounts for Incubatees:

1. Incubatee companies involved in Product Development or R&D shall be provided with a rental discount of 40% in the 1st year, 25% in 2nd year & 15% in 3rd year.
2. Incubatee companies NOT involved in Product Development or R&D shall be provided with a rental discount of 20% in the 1st year, 15% in 2nd year & 10% in 3rd year.
3. Incubatee companies led by SC/ST entrepreneurs involved in Product Development or R&D shall be provided with a rental discount of 50% in 1st year, 35% in 2nd year & 25% in 3rd year.
4. Incubatee companies led by SC/ST entrepreneurs NOT involved in Product Development or R&D shall be provided with a rental discount of 40% in 1st year, 25% in 2nd year & 15% in 3rd year.
5. Additional 5% discount over & above the existing discounts shall be provided to the following:-
 - a. For Women-led Entrepreneurs (In case of Non-individual enterprises, at least 51% of the shareholding and controlling stake should be held by woman entrepreneur).
 - b. For Divyang-Jan led Entrepreneurs (In case of Non-individual enterprises at least 51% of the shareholding and controlling stake should be held by Divyang-Jan entrepreneur).

Escalation Matrix

| | |
|---|--|
| First Escalation Point (Immediate) (Within 30 Minutes) | Shift Engineer, Helpdesk Ph. : +91-141-22770893 Email: jaipur.techsupport@stpi.in |
| Second Escalation Point (After Two Hours) | Mr Sulekh Chand, Deputy Director Tel. +91-141-2770892 Mob. : +91-7276060444 Email: sulekh.chand@stpi.in |
| Third Escalation Point (After Four Hours) | Dr. Ramesh Chand Meena, Scientist - D Tel. +91-141-2770892 Mob. : +91-9928041114 Email: ramesh.meena@stpi.in |
| Fourth Escalation Point (After Eight Hours) | Mr Avadhesh Kumar, Add. Director & OIC Tel. +91-141-2770635 Mobile : +91-9810013986 Email: avadhesh.srivastava@stpi.in |

Contact us: Software Technology Parks of India, IT-21, IT Park, EPIP, RIICO Industrial Area, Sitapura, Jaipur(Rajasthan)-302022. **Tel. :-** +91-141-2770891,892

If you need any further information, please feel free to contact us. We will be happy to extend help. You may also visit the website <http://www.noida.stpi.in/p-jpr> for details.



Incubation Application Form (To be filled by prospective Incubation customer for the availing facility): 12-F-01

| | | | | | | | | | | | |
|---------------------------------------|--|--|----------------|---------------------|--|----------------|--------------------------|--------------------------|-----------------|---------------------------------------|--|
| 1 | Name of the company* | | | | | | | | | | |
| 2 | Name of the Applicant* | | | | | | | | | | |
| 3 | PAN No. of the company (In case of Proprietorship, PAN Card of Proprietor)* | | | | | | | | | | |
| 4 | Contact Details | | | | | | | | | | |
| 4.1 | Registered Address* | | | | | | | | | | |
| 4.2 | Contact Address* | | | | | | | | | | |
| 4.3 | Mobile No.* | | | | | | | | | | |
| 4.4 | Fax No. | | | | | | | | | | |
| 4.5 | Telephone No.* | | | | | | | | | | |
| 4.6 | Email Address* | | | | | | | | | | |
| 5 | Project Details | | | | | | | | | | |
| 5.1 | Prime Differentiator of the company & prominent companies competing in similar field of business | _____ (attach the doc./pdf If any) | | | | | | | | | |
| 5.2 | Funding details and status of the funding with respective references Amount of fund (INR) Source of Fund Reference for funds | Amount of Fund | Source of Fund | Reference for Funds | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| 5.3 | Details of the Promoter* | (attach doc/pdf) | | | | | | | | | |
| 6 | Requirement Details | | | | | | | | | | |
| 6.1 | Customer Requirement (Pl. tick the required option)* | a. Incubation Requirement* <table border="1"> <tr> <td>Raw Space Area</td> <td>Plug N Play No. of Seats</td> </tr> <tr> <td>Requested _____ (Sq.ft.)</td> <td>Requested _____</td> </tr> <tr> <td colspan="2">DG Load Requirement _____ (KVA/Month)</td> </tr> </table> b. Bandwidth Requirement* _____ (Mbps) | | | | Raw Space Area | Plug N Play No. of Seats | Requested _____ (Sq.ft.) | Requested _____ | DG Load Requirement _____ (KVA/Month) | |
| Raw Space Area | Plug N Play No. of Seats | | | | | | | | | | |
| Requested _____ (Sq.ft.) | Requested _____ | | | | | | | | | | |
| DG Load Requirement _____ (KVA/Month) | | | | | | | | | | | |
| 7 | Incubation Company Details | | | | | | | | | | |
| 7.1 | Type of company * (pl. tick anyone option & attach the related document) | _____ Start –up _____ less than 3 years old _____ more than 3 years old | | | | | | | | | |
| 7.2 | Location * (Operating from single or multi | _____ Single _____ more than 3 but less than 5 | | | | | | | | | |



| | | | | | |
|------|---|--|--------|--------|--------|
| | location) (pl. tick anyone option & attach the related document) | _____more than 5 | | | |
| 7.3 | Product or service to be developed * (pl. tick anyone option & attach the related document) | _____R&D _____Product _____Service | | | |
| 7.4 | Employment Generation per annum* (pl. tick anyone option & attach the related document) | _____more than 25 _____more than 15 but less than 25 _____less than 15 | | | |
| 7.5 | Is the company availing any scheme benefits that is approved by MeitY?* | _____Yes _____No (Pl. tick an option) If yes, Give Details (attach the required document) | | | |
| 7.6 | Projected Employment & Revenue year wise for the next three years | | Year 1 | Year 2 | Year 3 |
| | | Employment | | | |
| | | Revenue | | | |
| 7.7 | Name of the Persons who authorized to work in your behalf* | Ms./Mr.:..... (Contact No.....) | | | |
| 7.8 | Proposed Period of use | _____Year / _____Month | | | |
| 7.9 | Expected Date of occupancy * | _____/_____/_____(dd/mm/yyyy) | | | |
| 7.10 | Turnover of the company (in Rs. Lakhs) | Rs. _____Lakhs | | | |
| 7.11 | IPR generation | _____Yes _____No (Pl. tick an option) If yes, give details (Attach the doc./pdf | | | |

***-mandatory columns**

I hereby agree that I will use this facility only for the purpose mentioned above. In case of any damage or missing of related Equipment / Accessories, I am liable to refund the entire cost of the above items. Further, I agree to abide by all the rules and regulations of STPI regarding Incubation facility.

Date: - _____

Sign. _____

Name: _____

Designation: _____

Stamp of organization: _____