



SOFTWARE TECHNOLOGY PARKS OF INDIA

Ministry of Electronics and Information Technology

Government of India

Sub Center: Jodhpur



Following facilities may be availed at STPI Jodhpur Centre

- **Raw Incubation Space as per requirement**
- **High Speed Internet connectivity**
- **24 x 7 power supply backed-up by UPS and DG Set**
- **Conference room**
- **Reception, Common Kitchen,**
- **Ample Parking Space**
- **24 x 7 Security**



Raw Incubation Facility:-

STPI Jodhpur has approx. 4558 sq. ft. raw incubation space which gives freedom to the entrepreneurs to start their business as per their own modified office design.

Space details:-

SN	Floor	Room Number	Area in Sq.Ft.
1	Ground Floor	G1	480
2	Ground Floor	G2	480
3	Ground Floor	G3	496
4	Ground Floor	G4	199
5	Ground Floor	G5	217
6	First Floor	F1	480
7	First Floor	F2	480
8	First Floor	F3	496
9	First Floor	F4	175
10	First Floor	F5	221
11	First Floor	F6	600
12	First Floor	F7	234

Commercial Details:-

SN	Type of Incubation Area	Monthly Rental	Other Charges
1	Raw Incubation Facility	<ul style="list-style-type: none"> Base Rate: Rs.22/- per sq.ft. per month Maintenance Charges: Rs.6/- per sq.ft. per month 	<ul style="list-style-type: none"> Rs.500/- per KVA per month fixed as per load for UPS/ DG power backup. Electricity charges as per actual consumption

Security Deposit Details:-

SN	Description
1	Security Deposit for Raw Incubation Space: Equivalent to three months' rent of the office space.
2	Security Deposit for Power back up: Rs.25000/-

Note:-

- One month advance rent has to be deposited along with security deposit.
- Running power charges would be charged as per actual recorded in the sub meter.
- All the fixed charges and rentals would be charged in starting of month as advance.
- The variable charges would be billed in the end of the month.
- Bandwidth charges would be extra as per tariff.
- GST would be extra as applicable.

1. Other Facilities:

SN	Description	Floor	Tariff
1	Conference Room	Ground Floor	Rs.150/- per hour Rs.900/- for full day (8 hours)

➤ General Terms & Conditions (for Raw space)

1. Contract Period Duration: **11 months**
2. Lock In Period: **06 Months**
3. Payment Terms: One Month advance cheque / DD and subsequent advance monthly payment before 7th of each calendar month.
4. Termination: One Month advance notice period
5. Extension: Two Months advance request

➤ Eligibility criteria for Allotment of incubation facilities

Proposal from prospective Incubates shall be analyzed considering various parameters as detailed below. The analyzed proposal shall be placed before the advisory board who shall thereafter decide to offer the space to the company/ individual etc. The advisory board will examine the proposal based on various parameters like number of employees, total cost of the proposal (turnover of the applicant), Percentage of R&D component etc.

An indicative marking methodology is shown below:

SN	Description	Marks	Remark
1	Type of company	Start-up	Start-up, multi-location, older than three years etc.
		Less than 3 years old	
		More than 3 years old	
2	Location(s)	Single	Multi-location or uni-location incubatee company.
		> 3 but < 5	
		> 5	
3	Product or service to be developed	R&D	R&D shall be given priority.
		Product	
		Service	
4	Employment generation	> 25	Employment generated by incubatee.
		> 15 but < 25	
		< 15	

Incubation seats shall be allotted on first come first serve basis subject to fulfilling the eligibility criteria, assessment of Advisory Board and availability of seats.

➤ Benefits/Discounts for Incubatees

- i. Incubatee companies involved in Product Development or R & D shall be provided rental discount of 40% in 1st year, 25% in 2nd year & 15% in 3rd year.
- ii. Incubatee companies NOT involved in Product Development or R & D shall be provided rental discount of 20% in 1st year, 15% in 2nd year & 10% in 3rd year.
- iii. Incubatee companies led by SC/ST entrepreneurs involved in Product Development or R & D shall be provided rental discount of 50% in 1st year, 35% in 2nd year & 25% in 3rd year.
- iv. Incubatee companies led by SC/ST entrepreneurs NOT involved in Product Development or R & D shall be provided rental discount of 40% in 1st year, 25% in 2nd year & 15% in 3rd year.



- v. Additional 5% discount over & above the existing discounts shall be provided to following:-
- a) For Women led Entrepreneurs (In case of Non individual enterprises at least 51% of the share holding and controlling stake should be held by woman entrepreneur).
 - b) For Divyang-jan led Entrepreneurs (In case of Non individual enterprises at least 51% of the share holding and controlling stake should be held by Divyang-jan entrepreneur).

Escalation Matrix

First Escalation Point (Immediate) (Within 30 Minutes)	: Shift Engineer Helpdesk Ph. : +91-291-2002116 Mob. : +91-9928041117 Email : jodhpur.techsupport@stpi.in
Second Escalation Point (After Two Hours)	: Mr. Durgesh Kumar Bhawan Technical Officer Mob. : +91-9982964500 Email : durgesh.bhawan@stpi.in
Third Escalation Point (After Four Hours)	: Mr. Ramesh Chand Meena Scientist-D Tel. +91-141-2770892 Mob. : +91-9928041114 Email : ramesh.meena@stpi.in
Fourth Escalation Point (After Eight Hours)	: Mr. Avadhesh Kumar Addl. Director & OIC Tel. +91-141-2770635 Mobile : +91-9810013986 Email: avadhesh.srivastava@stpi.in

Contact us: Software Technology Parks of India, CYB-1, Cyber Park, Near Jodhpur Dairy, HIA, Jodhpur (Raj.), Mobile: 99829-64500, E-mail: durgesh.bhawan@stpi.in

If you need any further information, please feel free to contact us. We will be happy to extend help. You may also visit the website <http://www.noida.stpi.in/p-jdr> for further information.

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Incubation Application Form (To be filled by prospective Incubation customer for availing facility): 12-F-01

1	Name of the company*								
2	Name of the Applicant*								
3	PAN No. of the company (In case of Proprietorship, PAN Card of Proprietor)*								
4	Contact Details								
4.1	Registered Address*								
4.2	Contact Address*								
4.3	Mobile No.*								
4.4	Fax No.								
4.5	Telephone No.*								
4.6	Email Address*								
5	Project Details								
5.1	Prime Differentiator of the company & prominent companies competing in similar field of business	(attach the doc./pdf If any)							
5.2	Funding details and status of the funding with respective references Amount of fund (INR) Source of Fund Reference for funds	Amount of Fund	Source of Fund Reference for Funds						
5.3	Details of the Promoter*	(attach doc/pdf)							
6	Requirement Details								
6.1	Customer Requirement (Pl. tick the required option)*	a. Incubation Requirement* <table border="1"> <tr> <td>Raw Space Area</td> <td>Plug N Play No. of Seats</td> </tr> <tr> <td>Requested _____ (Sq.ft.)</td> <td>Requested _____</td> </tr> <tr> <td colspan="2">DG Load Requirement _____ (KVA/Month)</td> </tr> </table> b. Bandwidth Requirement* _____ (Mbps)		Raw Space Area	Plug N Play No. of Seats	Requested _____ (Sq.ft.)	Requested _____	DG Load Requirement _____ (KVA/Month)	
Raw Space Area	Plug N Play No. of Seats								
Requested _____ (Sq.ft.)	Requested _____								
DG Load Requirement _____ (KVA/Month)									
7	Incubation Company Details								
7.1	Type of company * (pl. tick anyone option & attach the related document)	_____ Start –up _____ less than 3 years old _____ more than 3 years old							
7.2	Location * (Operating from single or multi location) (pl. tick anyone option & attach the related document)	_____ Single _____ more than 3 but less than 5 _____ more than 5							
7.3	Product or service to be developed * (pl. tick anyone option & attach the related document)	_____ R&D _____ Product _____ Service							
7.4	Employment Generation per annum* (pl.	_____ more than 25							

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	tick anyone option & attach the related document)	_____ more than 15 but less than 25 _____ less than 15			
7.5	Is the company availing any scheme benefits that is approved by MeitY?*	_____ Yes _____ No (Pl. tick an option) If yes, Give Details _____ (attach the required document)			
7.6	Projected Employment & Revenue year wise for next 3 years		Year 1	Year 2	Year 3
		Employment			
		Revenue			
7.7	Name of the Persons who authorized to work in your behalf*	Ms./Mr.:..... (Contact No.....)			
7.8	Proposed Period of use	_____ Year / _____ Month			
7.9	Expected Date of occupancy *	_____/_____/_____(dd/mm/yyyy)			
7.10	Turnover of the company (in Rs. Lakhs)	Rs. _____ Lakhs			
7.11	IPR generation	_____ Yes _____ No (Pl. tick an option) If yes, give details (Attach the doc./pdf)			

***-mandatory columns**

I hereby agree that I will use this facility only for the purpose mentioned above. In case of any damage or missing of related Equipment / Accessories, I am liable to refund the entire cost of the above items. Further I agree to abide all the rules and regulations of STPI regarding Incubation facility.

Date: _____

Sign: _____

Name: _____

Designation: _____

Stamp of organization: _____

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Common Area



Conference Room



Entrance



Incubation room



Front elevation



NOC and Helpdesk



Parking



Reception