

## Software Technology Parks of India - Gurugram

### (Debonding of Capital Goods)

Sl. No.	Description of items to be checked	Status		Remarks
		If Yes (Pl. put a tick mark)	If No (Give Remarks)	
1.	Whether a request letter with specific reasons of partial de-bonding of Capital Goods has been submitted. In case goods on Loan / lease basis provide NOC from supplier.			
2.	Whether duly filled up CA certified Annexure in 3 Copies is submitted.			
3.	Whether a copy of Import/CT-3 permissions issued by STPI – Noida/Gurugram is submitted.			
4.	Whether copies of Bill of Entries (BoE) have been submitted.			
5.	Whether APR submitted.			
6.	Whether MPR submitted.			
7.	Whether dues are cleared.			
8.	Lop validity with details			

FOR FURTHER CLARIFICATIONS:

Contact Person:

\_\_\_\_\_

Contact No.:

\_\_\_\_\_

Present Communicating Address:

\_\_\_\_\_

Email id:

\_\_\_\_\_  
\_\_\_\_\_

**Note:** - Encloses this check list along with each application.

- The above mentioned contact details must be of company person only.
- Consultant details are not entertained.

## Software Technology Parks of India - Gurugram

### Annexure for De-bonding/Removal of Imported goods

Annexure No.                      &        Date:

Unit Name :		
Location Address :		
LOP No.		Date :
		Valid up to:
PBWH No.:		Date:

Import approval details								CG details to be de-bonded		
Sl. No.	Description of Goods	STP - IC No. & Date	Qty	Import Value	Import Type	BOE No. & Date	Bond No. & Date	Value in Foreign Currency	Qty	CIF Value in Rupees

:        Total:

**Note: We undertake that above mentioned goods have not been de-bonded earlier.**

Signature with seal should be on all the pages of annexure.

Signature & Seal Authorized  
Signatory of the STP Unit.

(Signature and Seal of Chartered Accountant)

## Software Technology Parks of India - Gurugram

### Annexure for De-bonding/Removal of Indigenous goods

Annexure No.                      &      Date:

Unit Name :		
Location Address :		
LOP No.	Date :	Valid up to:
PBWH No.:	Date:	

		Import approval details				Indigenous goods details to be De-bonded		
Sl. No.	Description of Goods	STPI Approval (s) No. & Date	Qty	Approval Value	CT3 No. & Date	AR3 No. & Date	Qty	CIF Value in Rupees

Total:

**Note: We undertake that above mentioned goods have not been de-bonded earlier.**

Signature with seal should be on all the pages of annexure.

Signature & Seal Authorized  
Signatory of the STP Unit.

(Signature and Seal of Chartered Accountant)

[ON LETTER HEAD]

Date \_\_\_\_\_

To  
The Director,  
Software Technology Parks of India,  
Plot No. 30, Udhog Vihar, Phase –IV, Sector -18,  
Electronic City, Gurugram – 122015, Haryana.

Dear Sir,

Sub: NOC for De-bonding/Removal of equipment - Reg.  
Ref: STPI Approval No. \_\_\_\_\_ dt \_\_\_\_\_.

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We intend to de-bond of equipment is due to the following reasons: -

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We are enclosing herewith the following documents:

- (1) Annexure listing goods with details (in the given Check list Format)
- (2) Copies of Import /IUT Certificate or CT-3, ARE-3 copies
- (3) Copies of Bill of Entry

In this regard we request your good office to kindly issue the NOC for De-bonding of equipment.

Thanking you,

Yours faithfully,

(AUTHORISED SIGNATORY)  
WITH NAME